

**THE HIGH COURT OF MANIPUR
AT IMPHAL**

ADVERTISEMENT

Imphal, the 4th May, 2018

No.HCM/A-71/2015-A&E/ Applications are invited for filling up 2(Two) posts of **Junior Grade Translator** in the scale of 5200-20200+Grade Pay of Rs. 3100/-PM plus other allowances as admissible under the Rules in the High Court of Manipur.

Details along with the mode of application are available in the High Court website – <http://hcmimphal.nic.in>.

Last date for the submission of application form is on **26-05-2018**.

Sd/-

(PH. JAPAN SINGH)
JT. REGISTRAR (ADMN. / PM & P)
HIGH COURT OF MANIPUR

Endt. No. HCM/A-71/2015-A&E/ 7118-19

Imphal, the 4th May, 2018

Copy to:-

1. The Editor, i) Poknapham (Manipuri Edition) ii) The Sangai Express (English Edition)
- with a request to publish the above advertisement in the esteemed daily in a print area of not more than **10 cm x 25 cm** for **2(two)** alternate days at the earliest possible and to submit the bill in "triplicate" for early payment.
2. System Analyst, High Court of Manipur.
- he is requested to upload the same in the Official Website of this Registry.

Ph. Japan Singh
04/05/18
JT. REGISTRAR (ADMN. / PM & P)
HIGH COURT OF MANIPUR

DETAILS FOR THE POST JUNIOR GRADE TRANSLATOR

1.	Total No. of Vacant Post	2 (Two)
		Unreserved - 2
		OBC (Meitei)- 0
		OBC (Meitei Pangal)-0
		SC - 0
		ST - 0
2.	Pay Scale	5200-20200+ Grade Pay-3100/- per month
3.	Eligibility Criteria	<p>Masters Degree from a recognized University in any official language of the State concerned with proficiency in English OR Masters Degree from a recognized University in English with proficiency in any official language of the State.</p> <p><i>Proficiency in the use of computer is necessary and due weightage will be given to a Law Graduate</i></p>
4.	Age	<p>Every candidate must have attained the age of 18 (Eighteen) Years and not more than:</p> <p>a) 38 (Thirty Eight) Years as on the last date of form submission in case of person belonging General Category b) 41(Forty one) Years as on the last date of form submission in case of persons belonging to OBC c) 43(Forty three) Years as on the last date of form submission in case of person belonging to SC & ST</p>
5.	Examination fees	<p>Rs. 800/- for UR/OBC Candidates Rs. 600/- for ST/SC Candidates</p>

IMPORTANT INSTRUCTIONS TO CANDIDATES

1.	CANDIDATES IN THEIR OWN INTEREST ARE ADVISED TO GO THROUGH THE DETAILED INSTRUCTIONS CONTAINED IN THIS NOTICE, WHICH IS ALSO AVAILABLE ON THE WEBSITE OF THE HIGH COURT OF MANIPUR: http://hcmimphal.nic.in	
2.	Candidates seeking for reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the required certificates in support of their claim. OBC candidates should ensure that they are in possession of valid OBC certificate.	
3.	Applicants are advised to go through the steps in " HOW TO APPLY " (<i>All steps are mandatory</i>) and fill up their application form correctly, properly and completely otherwise their application will not be accepted.	
4.	Mode of Examination	
	Sl. No.	Subject
	Full Marks	
1.	Written Examination	
	i) Translation from English to Manipuri Language (means Meiteilon written in Bengali script as defined in the Manipur Official Language Act, 1979) and vice-versa.	50
	ii) General English & General Awareness	50
2.	Computer Proficiency Test (Candidates shortlisted from Written Examination) (Basic Computer Operations, Operation of MS Words, Internet Browsing & e-Mailing)	25
3.	Viva Voce (Candidates shortlisted from Written Examination and Computer Proficiency Test)	25
	Total	150

5.	Last date for the submission of application form is on 26-05-2018 .
6.	The date of issue of admit card will be notified later.
7.	Candidates must carry at least one photo bearing IDENTITY PROOF in original such as Driving Licence, Voter ID Card, Aadhaar Card, Identity Card issued by University/College, Income Tax PAN Card to the examination centre, failing which THEY SHALL NOT BE ALLOWED TO APPEAR FOR THE EXAMINATION.
8.	All types of electronic gadgets including mobile phones, pagers etc. are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations
9.	Candidates are advised in their own interest not to bring any of the banned items including mobile phones/pagers etc. to the venue of examination as arrangement for safe-keeping of the same cannot be assured. The High Court of Manipur will not be responsible for any loss in this regard.

HOW TO APPLY

1. Download the Application Form from the website of the High Court of Manipur (www.hcmimphal.nic.in)
2. Duly filled in Application Form along with the challan (in a sealed envelope superscribed as "**JUNIOR GRADE TRANSLATOR**") to be submitted in person or by post on or before **26-05-2018**.
 - a. In person - to be submitted to the receipt and Dispatch Section, High Court of Manipur.
 - b. By post – to be sent at the address below
 "The Registrar General
 High Court of Manipur
 Mantripukhri, Imphal
 Manipur – 795002"

Note: No documents Except the Challan are to be enclosed. Documents are to be produced only at the time of the interview.

3. **Date of Examinations** and **Centre of Examinations** will be indicated on the Admit card issued.
4. The Registry reserves the right to reject any application which are not in proper form / incomplete. Rejection of applications will be after proper screening and not at the time of submission of the form.
5. Candidates already in Government services should apply **through proper channel**.
6. Any further changes to the notifications shall be published only on our official website (<http://hcmimphal.nic.in>)

HIGH COURT OF MANIPUR AT IMPHAL

*Affix here
your recent
passport size
photograph*

APPLICATION FORM FOR THE POST OF JUNIOR GRADE TRANSLATOR

1. Name (in block letters) :

2. Father's/Husband's Name :

3. Date of Birth (According to Matriculation/High School/Hr. Sec. leaving certificate):

		/			/				
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(Certificate to be produced at the time of interview.)

4. Age as on the date of form submission :

Years	Months	Days			

5. Gender : (Please tick in the appropriate box)

Male Female Others

6. Permanent Address

<i>District</i>																				
<i>State</i>																				
<i>Mobile No.</i>																				

7. Postal Address (if same as permanent address please tick here)

<i>District</i>																				
<i>State</i>																				

8. Qualification:

Sl. No.	Particulars	Year of passing				Division/ Grade	Board/Council/University
1							
2							
3							
4							
5							

(Certificate to be produced at the time of interview.)

9. Other Qualification(s) if any:

Sl. No.	Particulars	Year of passing				Division/ Grade	Board/Council/University
1							
2							
3							

(Certificate to be produced at the time of interview.)

10. If you are a government employee, have you informed the employer?

Yes No Not Applicable

(If yes, NOC issued on or before 26th May, 2018 be produced at the time of interview.)

11. Category: (Please tick in the appropriate box)

UR OBC (M)
 ST OBC(MP)
 SC OTHERS Please specify

(OBC/ST/SC certificate issued on or before 26th May, 2018 to be produced at the time of interview.)

12. Nationality :

13. Religion :

DECLARATION

I, hereby, declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false, my candidature is liable to be cancelled.

Date:

Place: Left Thumb Impression of the Candidate

Signature of the candidate in full

ANNEXURE 'A'
(To be accepted by all the Branches of State Bank of India through Core Banking Network)
CHALLAN FORM SHOULD BE FILLED BY THE CANDIDATE IN THEIR OWN HANDWRITING

First copy for Bank
(This part to be retained by the Bank for its record)
STATE BANK OF INDIA
Payment details

Recruitment for the post of JUNIOR GRADE TRANSLATOR
Name& Complete Address of the applicant as per application form
(IN BLOCK LETTERS)

Branch Name & Code:

Transaction ID:

Date of Deposit:

Category:

SC/ST (Only for CG domicile)	UR/OBC	
Rs. 600/-	Rs. 800/-	
(Bank charge of Rs. 50/- is to be recovered from the candidate separately.)		

Amount paid Rs. /- (Rupees.)

Amount paid by Cash deposited in

SBI High Court Branch A/C No. 35168566124 of Registrar General, Examination, High Court of Manipur, Imphal

BANK STAMP & SIGNATURE Sign of Candidate

Note:

- Each candidate is to be given separate Transaction ID.
- Fee receiving branch is requested to write the Name of Candidate, Transaction ID & Branch Code above invariably.

Second copy for Candidate
(This part to be retained by the Candidate for its record)
STATE BANK OF INDIA
Payment details

Recruitment for the post of JUNIOR GRADE TRANSLATOR
Name& Complete Address of the applicant as per application form
(IN BLOCK LETTERS)

Branch Name & Code:

Transaction ID:

Date of Deposit:

Category:

SC/ST (Only for CG domicile)	UR/OBC	
Rs. 600/-	Rs. 800/-	
(Bank charge of Rs. 50/- is to be recovered from the candidate separately.)		

Amount paid Rs. /- (Rupees.)

Amount paid by Cash deposited in

SBI High Court Branch A/C No. 35168566124 of Registrar General, Examination, High Court of Manipur, Imphal

BANK STAMP & SIGNATURE Sign of Candidate

Note:

- Each candidate is to be given separate Transaction ID.
- Fee receiving branch is requested to write the Name of Candidate, Transaction ID & Branch Code above invariably.

Third copy for High Court
(This part to be submitted to the High Court of Manipur for record)
STATE BANK OF INDIA
Payment details

Recruitment for the post of JUNIOR GRADE TRANSLATOR
Name& Complete Address of the applicant as per application form
(IN BLOCK LETTERS)

Branch Name & Code:

Transaction ID:

Date of Deposit:

Category:

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